

ST. MARY'S CEMETERY RULES & REGULATIONS

Rules and Regulations play an important part in the beautification and preservation of the sacred resting place of the faithful departed. They are intended not as restraining, but rather as defining an orderly plan of operation, care and permanent maintenance.

Every Certificate of Exclusive Interment Rights issued for an interment space purchased from the St. Mary's Cemetery contains a provision that the grantee takes title subject to the Rules and Regulations then in force and which may be enacted in the future. No rule or regulation will be adopted which is not designed to benefit lot owners collectively.

For more information, questions, comments, complaints, please contact the Cemetery Committee at 792-0989 ext 10

Please safeguard valuables by locking your car when visiting the cemetery.
Thank you!

General Rules

1. The following items are not permitted in the cemetery and will be removed and discarded; flower boxes, corner posts, wooden or plastic crosses, benches, toys, stuffed animals, crushed stone, wood chips, fraternal symbols, flags other than the American flag as described previously, trellises, pumpkins, balloons, pictures, Sheppard hooks, fencing, glass and figurines.
2. No freestanding wire flower easels are permitted.
3. You may have 1 religious statue as long as it is no taller than the monument. The statue must be placed next to the monument.
4. The cemetery is not liable for maintenance, repair, damage or vandalism of private property placed on lot by lot owner.
5. Rules are periodically updated and posted at the Cemetery, Church and Rectory.
6. It is lot holder's responsibility to update the Rectory whenever there is a change in address or phone number.

General Cleanup

1. A general cleanup will be conducted in the cemetery twice a year, beginning on or about April 1 and November 1. All decorations will be removed and discarded at these times. All Christmas decorations will be removed and discarded beginning January 15, weather permitting.
2. The lot owner is responsible for removing decorations that they wish to save prior to these dates.
3. The cemetery is not liable for private property.

Private Mausoleums

1. Private mausoleums are allowed only in designated areas. No ground burials are permitted on mausoleum lots.
2. Private mausoleums must be approved in advance and constructed in accordance with cemetery specifications.
3. A deposit to the Operation and Upkeep Fund equal to 20 percent of the mausoleum construction cost is required.

Decoration Regulations

1. St. Mary's Cemetery allows the use of Concrete or Granite urns on the ends of the monuments as long as the upkeep is maintained by lot owner. Concrete urns are the private property of the Lot Owner. The cemetery is not liable for the damage, maintenance or repair of private property.
2. The use of Urns are permitted between May 1 and Oct. 1. It is the lot owner's responsibility to fill and un-fill with dirt and to turn over their urns at the beginning and end of each season at their discretion. Covering or capping the urns is prohibited. The Cemetery is not liable for damage, maintenance or repair to private property.
3. Christmas decorations: Lot owners have from Nov. 15th until first major snow to put decorations on lots, decorations should be removed by January 15th weather permitting. Any Christmas decorations left on lot after March 31st will be discarded.

Monument lots

1. A maximum of 2 bouquets of flowers in approved vases may be placed on any lot. Fresh cut flowers are encouraged.
2. Flowers are allowed in urns and in the ground, provided they do not exceed the length of the head stone/monument and a width of 2 feet but must be edged with plastic or metal edging that is flush with ground to prevent spreading.
3. Shrubs/trees and bushy perennials such as Hosta's are prohibited. Overgrown or dead shrubs, trees, bushes, and plants will be removed or trimmed at the discretion of Cemetery Crew the cost to be paid by the lot owner.
4. One standard floral saddle may be placed on a monument. -,
5. Two non-ferrous, composite vases, metal craft or equivalent, of an appropriate size, may be placed on a monument base in a non-permanent manner. Approved method of installation is either strap between die and base or two-sided tape.
6. An American flag may be placed in a bronze holder next to the monument a few days prior to Memorial Day and must be removed shortly after Veterans Day. Torn or tattered flags will be removed when warranted.
7. Christmas decorations in an approved vase, and evergreen blankets may be placed on graves from November 15 until first major snow fall and removed by January 15 weather permitting. Any Christmas decoration still on graves after March 31st will be discarded.

Mausoleums

1. Fresh cut flowers in an approved vase placed at edge of sidewalk is allowed.
2. Granite or concrete urns may be filled with flowers from May 1 to Oct 1 as long as they are maintained by lot owner. Concrete urns are the private property of the lot owner. The Cemetery is not liable for damage, maintenance or repair to private property.
3. Christmas decorations in approved vases, and evergreen blankets may be placed on graves from November 1 until first major snow storm and removed by January 15th. Weather permitting.

1. All Cemetery business must be transacted at the Rectory office. Persons other than those designated at the Rectory office are not authorized to conduct business for the Cemetery.
2. Rectory Office hours are M-F 8:30am to 12:00pm and 1:00pm to 4:30pm. (summer 1 pm to 3:30pm)
3. The Cemetery is open daily. Visiting hours are during daylight hours only.

Interment Spaces

1. Interment spaces can be purchased only with the written approval of the Cemetery and subject to the Rules and Regulations now or hereafter adopted by the Cemetery.
2. Interment spaces are intended for the use of Catholics and their families.
3. Any interment space must be paid for before use.
4. The family of the deceased must personally visit the Cemetery for at-need interment space selections.
5. Pre-need interment spaces may be purchased in full or with a minimum down payment of 10% with balance financed for up to 12 months.
6. The lot owner is the person or persons: (a) to whom St. Mary's Cemetery has conveyed the exclusive right of interment; or (b) who have acquired such right by transfer in accordance with the rules and regulations; or (c.) who hold such right by inheritance.
7. A Certificate may be issued to an individual, or to husband and wife as joint tenants with right of survivorship.
8. Owners are not allowed to sell their interment right, in whole or in part, except to the Cemetery, and then only under limited circumstances. No permitted transfer or assignment of any interment space, or interest therein shall be valid until accepted in writing by the Cemetery.
9. Income from the Perpetual Care Fund may be used for the general maintenance of the Cemetery grounds, roads, and buildings. Such income may not be used for special care of graves, memorials or other private property.

10. Lots not under Perpetual Care are subject to the collection of a deposit to the Operation and Upkeep Fund before an interment is made. This assessment must be paid in full before the last interment in a lot.

Interments

1. No interment shall take place without the authorization of the lot owner or the person authorized by law.
2. An Authorization to Inter form may be required prior to the interment.
3. An order for interment must be accepted by the Cemetery office at least 48 hours prior to the scheduled interment.
4. Interments that require cemetery contractors to complete the interment after working hours are subject to a surcharge.
5. An approved outer container is required, except for infants.
6. All interments, entombments or inurnments will be performed in private by employees or agents of the Cemetery.
7. Ordinarily, only one casket or urn may be placed in any one grave or crypt.
8. An infant may be buried in the same grave as a parent, grandparent or sibling in a burial case less than 24" long and 12" high.
9. Scattering cremated remains within the Cemetery is prohibited.

Memorials

1. The Cemetery reserves the right at all times to prescribe the kind, design, size, symbolism, crafting, quality and material of all memorials or inscriptions placed in a cemetery. Anyone ordering any memorial or inscription must secure from the Cemetery written approval. Location of memorials must be approved by the Cemetery.
2. Certain sections of the cemetery may have specific rules and regulations, unique to that section or mausoleum. Please refer to the Cemetery office for the applicable specifications. (See Mausoleums)
3. Application for the installation of a memorial and the approval thereof by the Cemetery shall be made in writing on the Cemetery's forms and signed by the owner. Payment must accompany any such order.

1. Any non-religious design depicted on a memorial must be subordinate in size and presentation to a religious design.
2. Lots, crypts or niches must be paid for in full before memorial work is installed.
3. The only Temporary Markers allowed are those put in by the Funeral Homes after a burial.
4. Portraits or any other material may not be attached to a memorial.
- 8. No memorials of wood or composition are allowed.
9. Only one plaque/marker is permitted on each grave and must be set flush with the turf.
10. Installation of veteran markers must conform to current cemetery and VA regulations. All VA marker applications must be authorized by the Church. Fee applicable.
11. Memorials remain the private property of the lot owner. The Cemetery is not liable for the damage, maintenance or repair of private property.

These Rules and Regulations were adopted by resolution of staff of St. Mary's, The Cemetery Committee and Reverend Joseph Manerowski on August 1, 2008.
Cemetery Committee: Shelley Englert, Theresa LaPoint, Bill Casey.

